

DUAL ENROLLMENT AGREEMENT

Indian River State College
And
Liberty Baptist Academy

Whereas Section (s) 1007.271 (24), **Florida Statutes**, requires state colleges and Private Schools to dlgs

- C) The parties may amend this agreement to comply with legislative updates upon receipt of further instructions or guidance from the Florida Department of Education.
- D) Either party shall have the right to terminate this Agreement by delivery of written notice to the other party not less than sixty (60) days prior to the effective date of said termination.
- E) The parties to this Agreement recognize that as provided under Section (s) 1007.271 (21), F.S., and SBE Rule 6A-14.064, accelerated mechanisms such as Dual Enrollment/Early College and advanced (college-level) instructional ~~02 (s) 5054 6 out 28 010 (f)~~

Florida Postsecondary Education Readiness Test (PERT)	Standard Score
Reading	106
Writing	103
Mathematics	114
Next-Generation ACCUPLACER, The College Board (Interim Scores) Through July 2022	
Quantitative Reasoning, Algebra, and Statistics (QAS)	242
Reading	245
Writing	245
Next-Generation ACCUPLACER, The College Board Since August 2022	
Quantitative Reasoning, Algebra, and Statistics (QAS)	261
Reading	256
Writing	253
SAT, The College Board	

Reading Test

PreACT®	
Reading	22
English	18
Mathematics	22
General Educational Development (GED®) Test	
Reasoning Through Language Arts	165
Mathematical Reasoning	165

11. Students must receive approval from their high school guidance counselor for registered courses.
12. If applicable, students must complete course registration forms (IRSC 68) with all appropriate signatures.
13. Students who are scheduled to graduate from high school prior to the completion of a Dual Enrollment course, are not eligible to participate in the Dual Enrollment program.
14. Students who have met high school graduation requirements or all requirements for an Associate's degree are no longer eligible to participate in the Dual Enrollment Program. Students who would like to further their education at IRSC may apply after their high school graduation.
15. Students must meet any additional eligibility criteria specified by the postsecondary institution in the Dual Enrollment Articulation Agreement.

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- b. Students must be in 11th or 12th grade.
- c. Students must demonstrate college readiness on Common Placement Exams or Alternative Placement Exams as provided under SBE Rule 6A-10.0315.
- d. Students must have a minimum of a 3.0 unweighted GPA.
- e. Students must be on track to graduate from high school.
- f. Students must successfully complete a minimum of 30 credit hours each academic year.
- g. Students must enroll in a minimum of 12 college credit hours per semester.
- h. Students who fall below the full-time status are no longer part of the Early College Program but may be eligible to continue to participate in the Dual Enrollment Program.

2. Dual Enrollment Program

Course Number	Course Title	College Credits
SLS1101	Student Success	3
SLS1261	Essentials to Contemporary Leadership	3
GEB1011	Introduction to Business	3
MAN2021	Principles of Management	3

DIG1115

Exceptions

5.

1. In Private Schools where exceptions are allowed, a Private School Dual Enrollment Official must complete and submit the Dual Enrollment Exceptions Request form with supporting documentation for the request to an IRSC Dual Enrollment Official. The Dual Enrollment Exceptions Request must be approved by the IRSC Dual Enrollment Official for the student to be allowed to participate in dual enrollment.
2. Private Schools are not required to allow exceptions. Students should consult with their high school counselor for the Private School's policies for exceptions.
3. Exceptions to the GPA requirement may be considered upon written documentation and approval from a Private School Official and a college approved representative.
4. Decisions for GPA exceptions will be based on high school justification, the academic rigor of the course, placement scores, and another academic history.
5. Exceptions are not allowed for Special Programs.
- 6.

- e. Provide Dual Enrollment students with the use of all of IRSC's academic support resources. Students are encouraged to utilize services such as Career & Transfer Services, Academic Support Centers, and Libraries. Students may also access the IRSC ~~20.002~~ ~~Tw 0.49 8 0 Td~~ ~~(tdd.49 8 0 Td)~~

§ Electronic notification of student withdrawals and drops from IRSC Dual Enrollment classes.

Grades

1. A Letter grade of a “D” may not always count as successful completion pursuant to state rule SBE Rule 6A-10.030 F.A.C.
2. All grades are calculated into students’ GPA and will appear on his/her college transcript.
3. All grades, including “W”⁰ for withdrawal, become⁴ part of the student’s permanent college transcript and may affect subsequent postsecondary admission and financial aid eligibility.
4. A letter grade of “I” for which coursework is not completed by the end of the following semester becomes an “I” for the following semester.

- b. Students who were unsuccessful in a course cannot take additional Dual Enrollment classes until they have retaken and completed that course.
- c. Students who withdraw from a course cannot take additional Dual Enrollment classes until they have retaken and completed that course.
- d. High school guidance counselors may recommend an alternative course jointly agreed upon by the student and an IRSC assigned advisor via the student's Guided Pathway/Academic plan.

6. In addition to the TRUSTEE's and IRSC's Standards of Conduct, Students shall remain bound and subject to any DISTRICT or secondary school rules, regulations, and responsibilities while the student is enrolled in dual enrollment coursework.

Instructional Quality and Evaluation:

1. The TRUSTEES shall accept the responsibility for all courses and certification of faculty as prescribed in SBE Rule 6A-14.064 Credit Dual Enrollment.
2. In all cases, faculty must meet IRSC faculty credentialing criteria. These IRSC criteria apply to all faculty teaching post-secondary courses regardless of the physical location of the course being taught.
 - a. IRSC at the request of the high school principal/designee will work together to identify teachers for Dual Enrollment courses.
 - b. The adjunct faculty certification process must be completed by August 1st to be eligible to teach for the Fall Semester and by November 1st to be eligible for the Spring Semester.
 - c. Each prospective teacher must complete the steps of the adjunct faculty certification process. High School site Dual Enrollment instructors must contact IRSC instructional dean/designee to inquire about additional training sessions required for specific disciplines.
 - d. Additional training is required for SLS1101 instructors.
3. Indian River State College, as the postsecondary institution awarding credit, shall ensure that all faculty teaching Dual Enrollment courses meet these qualifications. All instructors must be certified by the TRUSTEES.
4. If the parties agree to utilize instructors employed by the BOARD, those instructors shall meet the same IRSC certification qualifications as other instructors employed by the TRUSTEES.
5. IRSC and the Private School shall collaborate to ensure full compliance with all IRSC faculty certification procedures and SACSCOC Principles of Accreditation.
6. The President or designee, for the TRUSTEES, shall assign the instructors for all classes offered in accordance with this agreement.
7. A passing grade in a Dual Enrollment course indicates mastery of the performance standards for the course.
8. IRSC and secondary schools shall collaborate to ensure full compliance with accreditation standards regarding the number of college credit courses which may be offered on a high school site.
9. IRSC instructional deans/designees must be granted unrestricted unannounced access to high school Dual Enrollment classes to observe the quality of instruction.
10. IRSC shall provide all instructors teaching Dual Enrollment courses with the approved course plans, syllabi, course objectives, learning outcomes assessments, and final exams.
11. All instructing

12. All adjunct faculty teaching Dual Enrollment courses shall be provided with electronic access to the IRSC Adjunct Faculty Handbook and IRSC Student Handbook.

High School Site Course Offerings

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- b. College course materials and class discussions may reflect topics not typically included in secondary courses. College courses will not be modified to accommodate variations in student age and/or maturity. Parents should review the course syllabus before enrolling their student to determine if the content is age appropriate. All IRSC course syllabi may be accessed and reviewed at <https://irsc.simplesyllabus.com/en-US/syllabus-library>.
 - c. Courses will be selected to meet degree/certificate requirements in order to minimize student, Private School, college, and state costs for excess hours.
 - d. Dual Enrollment students are expected to contact their instructor if they are having challenges in a specific course. As such, the student, and not a parent or guardian, should address concerns, complaints, and challenges.
 - e. Dual Enrollment Students must maintain their ongoing eligibility requirements, which include those requirements stated hereinabove in paragraph Eligibility and Access, subparagraphs 1, 2, 3, 9, 13, and 16.
 - f. Students are expected to comply with all IRSC, TRUSTEE, DISTRICT, and secondary school rules, regulations, policies, codes, and codes of conduct while enrolled in Dual Enrollment.
14. Private Schools must notify IRSC’s Vice President for Student Success if one of their new or participating Dual Enrollment students has been identified as a potential threat to the safety of others and/or has been expelled from his/her secondary school. Students who have been identified as a potential threat to the safety of others or who have been expelled may not be permitted to participate or continue in the Dual Enrollment course(s) previously described.
 15. Private Schools must notify the an IRSC Dual Enrollment Official if one of their participating Dual Enrollment students has been expelled from his/her secondary school.
 16. IRSC must notify the appropriate Private School if a Dual Enrollment student is expelled from IRSC.

ARTICLE III. Evaluation of the Agreement: This agreement shall be renewed annually unless both parties request a change or termination, in which case a change or termination will be given in writing by either party sixty (60) days prior to such change or termination taking place. Evaluation of the Agreement will take place throughout the school year and will include identification of problems, needed corrective actions, new strategies, and the associated costs to implement those strategies. New courses will be added to the DUAL ENROLLMENT EQUIVALENCY LIST once approved by the DOE.

This Agreement is hereby accepted by the District of Columbia Department of Education (DOE) and the Independent Schools of the District of Columbia (ISDC) on this 14th day of August, 2018.

This agreement may be signed in separate parts.

IN WITNESS WHEREOF, the parties have caused this instrument to be signed in their respective names by their proper official, under these official seals, the day and year written below:

THE DISTRICT BOARD OF TRUSTEES
Indian River State College

LIBERTY BAPTIST ACADEMY

Anthony D. George Jr., Chair

Cherilyn Mein
High School Administrator

Date: _____

Date: _____

Attest: _____
Timothy Moore, Ph.D., President

Attest: _____
Matthew Tinsley, Administrator