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PART I  
STATEMENT OF PURPOSE  
Health Services/healthcareManagement Program Purpose Statement

The Health Science Division supports the mission of

## Dress Code

Students in the online programs: A.S. Degree in Health Services management and B.S. in Healthcare Management will NOT be required to wear a uniform.

## PART II GUIDED PATHWAYS

The Associate Degree in Health Service Management consist of 60 credit hours. Students are encouraged to work closely with their Advisors to chart a pathway for completion of the program within two years.

Students who have earned an AA Degree, or a preferred Associate of Science Degree, with a ow As



### ***Protected Health Information (PHI)***

is information you create or receive in the course of providing treatment or obtaining payment for services while engaged in health science program activities, including: information related to the past, present or future physical and/or mental health or condition of an individual and information in ANY medium whether spoken, written or electronically stored including videos, photographs and x-rays.

Students are expected to treat all patient information confidentially, whether spoken, written or electronically stored. PHI is protected by federal legislation and provides strong privacy rights and preserves quality healthcare. A violation of these federal regulations can result in discipline, loss of health science student status, fines or imprisonment. If a disclosure of PHI is made willfully and with an intent for personal gain, the penalty can be as high as \$250,000 fine and 1 year imprisonment.

### **Confidentiality**

Students will not under any circumstances discuss any client, hospital or staff information outside the confines of the classroom, clinical or post-conference area and/or without the direction and guidance of the respective instructor or other IRSC faculty or department director supervision. It is illegal for students to photocopy, print or electronically transmit any part of the client's chart computerized record. If at any time a student has a concern regarding an occurrence in the healthcare setting, the student is to discuss the concerns with the IRSC City of Healthcare agencies may require students to sign an agency confidentiality agreement prior to any experience in that facility.

PDA's and any other technical equipment, except for laptop computers, are to be turned off and kept in a purse or bag under the student's desk. Cell phones are to be set on silent or vibrate during the class period. Audio recording devices may be used in the classrooms only with the instructor's permission. Under no circumstances are visual recording devices or cameras to be used in the classroom or healthcare setting. Failure to maintain confidentiality as outlined in this regulation will result in immediate dismissal from the health science program and possible legal proceedings.

### ***Email/Contact Information***

All students are required to maintain an IRSC RiverMail email account. Emails are to be professionally written with appropriate grammar, punctuation, correct spelling and a spelling and a signature. The student is required to notify the Health Science Division office and the College of any change in contact information.